

WHSE CONSULTING PTY LTD – TRAINING

EFFECTIVE CONSULTATION IN THE WORKPLACE



DURATION

2 hours



COST

\$155 per person + GST



REQUIREMENTS

Minimum 6 participants



CERTIFICATE

Attendance

Work Health and Safety legislation requires a Persons Conducting a Business or Undertaking (PCBU) to take all reasonably practicable steps to ensure the safety and well-being of its workers. Similarly, the legislation requires workers to take reasonable care of themselves and others in the workplace. This shared responsibility in achieving safe workplaces is partially achieved by providing workers with information, instruction and training.

A safe workplace is more easily achieved when everyone involved in the work communicates with each other to identify hazards and risks, talks about any health and safety concerns and works together to find solutions. This includes cooperation between the people who manage or control the work those who carry out the work or who are affected by the work.

By drawing on the knowledge and experience of your workers, more informed decisions can be made

about how the work should be carried out safely.

With some exceptions modern day legislation allows businesses in consultation with their workers to select a method of consultation and communication that is both effective and fits in with the organisations way of doing business. These arrangements can include designated work groups, health and safety representatives, committees or other agreed arrangements and are generally complemented via inductions, the use of notice boards, toolbox talks, company intranets and different types of meetings.

Its clear that workers are more likely to support procedures and processes where their input has been sought.

The aim of this training session is to provide participants with a greater understanding of how to develop and implement effective consultation processes.

Topics will include:

- ✓ Legislative Framework
 - Duty holders
 - Duty to consult
- ✓ Workplace Policies
- ✓ Hazard Identification & Risk Controls
- ✓ What is Consultation
 - Effective consultation
 - Benefits of consultation
 - Barriers to effective consultation
 - Types of consultation
 - Sharing information
 - Dispute resolution
- ✓ Strategies for ensuring effective consultation

For more information regarding this course or other training we deliver contact us

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